

**DCI SECURITY COMMITTEE
PHYSICAL SECURITY WORKING GROUP**

17 November 1983

MEMORANDUM

From: Executive Secretary, Physical Security Working Group
To: Distribution

Subj: Minutes of the 15 November 1983 Meeting

Encl: (1) Subject Minutes

1. Enclosure (1) is furnished for information and action as indicated therein.
2. The next meeting of the Physical Security Working Group is scheduled for 0930 hours, 14 December 1983 in Room 4E64, Agency Headquarters Building. This meeting has been scheduled 30 minutes earlier than usual because of SECOM scheduling considerations.
3. Agenda items for the 14 December 1983 meeting are solicited from the Members and may be directed to the Executive Secretary at any time prior to the meeting date; submissions should be addressed to:

Chief of Naval Operations (Op-009P21)
Washington, DC 20350
Telephone: 694-3375

STAT

[Redacted Signature Box]

SUSAN BERG

Distribution:

Ms. E. Hall (AF)

Mr. W. Albro (Army)

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[Redacted] (CIA)
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Mr. S. Slaughter (DOE)

Mr. P. Cundiff (FBI)

Mr. B. Gatozzi (DOJ)

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Mr. R. Schmeltz (Navy)

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Ms. B. Long (OSD)

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Mr. T. Thounhurst (State)

[Redacted] (SECOM Staff)

**PHYSICAL SECURITY WORKING GROUP
MINUTES OF THE SIXTH MEETING
TUESDAY, 15 NOVEMBER 1983, 1000-1130 HOURS
ROOM 3D03, CIA HEADQUARTERS BUILDING**

Members Present

Mr. Gerald L. Berkin, Chairman
[redacted] National Security Agency
Ms. Becky Long, Office of the Secretary of Defense
[redacted] Defense Intelligence Agency
Ms. Elizabeth Hall, Department of the Air Force
Mr. Stephen Slaughter, Department of Energy
Mr. Paul Cundiff, Federal Bureau of Investigation
Mr. Richard Schmeltz, Department of the Navy

Members Not Present

Mr. Thomas Thounhurst, Department of State

Also Present

[redacted] Defense Intelligence Agency
[redacted] SECOM Staff
[redacted] Central Intelligence Agency
Ms. Susan Berg, Executive Secretary

1. General.

a. Minutes of the 26 October 1983 meeting were approved as written.

b. Mr. Paul Cundiff was introduced as the new member from the FBI, replacing Mr. Neil Price.

2. Chairman's Report

a. The Chairman discussed his 8 Nov 1983 Memo which provided the Members with an invitation from the Insulgard Corporation to attend a demonstration of glazing panel resistance to attack. The Members agreed that commercial initiatives/products are of interest and indicated a desire to be kept informed of such matters. Members who learn of commercial demonstrations, exhibits or like activity concerned with physical security will advise the Chairman, PSWG, who will disseminate the details to the entire Working Group.

b. The Working Group was apprised of the approval of the SECOM for the revised seminar agenda and of [redacted] expectations in this regard. The agenda may require readjustment as necessary to meet attendee requirements.

Enclosure (1)

c. The SECOM has been apprised of the activities of the Inter-Agency Advisory Committee on Security Equipment and of the PSWG's intent to monitor IAAC/SE activities.

3. Old Business

a. Inter-Agency Advisory Committee on Security Equipment (IAAC/SE): The IAAC/SE will undertake the standardization of physical security terminology, symbology and the establishment or designation of a physical security test facility. Funds are currently available for these projects. One result may be a multi-tiered government standard for physical security equipment. It is important that the Working Group be kept current on the IAAC/SE effort to ensure that the interests of the IC are addressed. The Chairman of PSWG will attend the IAAC/SE meetings as an observer; the OSD Member of the PSWG stated that the DIA PSWG Member will be designated an alternate DOD Member to the IAAC/SE.

b. 16-20 Jan 1984 Physical Security Seminar:

(1) A memorandum for PSWG members from the Chairman of the SECOM concerning Physical Security Seminar Time Schedules was disseminated. It stated that the SECOM staff must have the name, social security number, work address and clearance status of all attendees by 9 December 1983. Also the names, billeting requirements and dates of attendance is also to be submitted to the SECOM staff by 30 December 1983 for all PSWG members and speakers.

(2) The Chairman suggested that members of the PSWG participate, insofar as they are able, in the actual conduct of each seminar session; the Chairman will attend the first seminar; PSWG members should, their schedules permitting, visit to answer attendee questions and to evaluate the quality of instruction.

(3) It is intended that, time permitting, handouts for the seminar will be distributed to PSWG members prior to the start of the January seminar for review and comment.

(4) Workshop materials are being developed by the DIA and CIA Members (DIA on alarms and CIA on SCIF accreditation) but these have not yet been completed; the DIA and CIA representatives were asked to speed the process if possible.

(5) Quotas were established for attendance at the seminar.

DIA	- 4	NSA	- 3
FBI	- 1	CIA	- 2
DOE	- 2	AF	- 3
NAVY	- 4	ARMY	- 2
DOD	- 1	STATE	- 2
JUSTICE	- 1		

4. New Business

a. Establishing Test Criteria. The question was raised as to how the test criteria will be established for the independent testing of physical security equipment by the IAAC/SE. The PSWG agreed to take a temporary "wait and see" attitude to see how the IAAC/SE addresses this issue.

b. Protected Distribution Systems (PDS). The PSWG will look at the PDS issue to ascertain if a Community problem exists. No PSWG discussion of the PDS issue will take place before the results of a pending DOD/NSA meeting on PDS becomes known. The NSA and DIA members will keep the PSWG apprised accordingly.

c. Tasking for the next meeting included:

(1) Complying with the SECOM memorandum regarding the Physical Security Seminar.

(2) Another reminder to list all materials used as references for physical security so that a bibliography of reference materials can be compiled and disseminated to seminar attendees.

5. Next Meeting. The next meeting of the Physical Security Working Group will be at 0930 hours, 14 December 1983 in room 4E64 at CIA Headquarters. Note should be taken of the fact that this meeting will convene 30 minutes earlier than customary.